

Student Government Association
2nd General Session
August 26, 2015
Burruss Building Auditorium (BB 151)



1. Call to Order- President Roberson
2. Roll Call- Secretary Prater
3. Approval of the 1st Meeting Minutes
 - a. Previously approved
4. UITS (10 mins)
 - a. Thomas Dale- Assistant Director for UITS. On Monday they will be hosting their first ever, live stream for their student town hall meeting from 1:30pm-2: 30pm. There will be updates for upcoming projects and answering student questions. He would like SGA to help spread the word about it and to answer questions. You can email questions to askuits@kennesaw.edu or tweet questions using #askUITS. The live stream will be at ksutv.kennesaw.edu, the day before they go live, there will be an email sent to KSU students so everyone can participate. It's an opportunity to have your concerns heard.
 - b. What is UITS? University Information Technology Services (UITS). They manage all technology on both campuses from computers, wifi, and online material. They take students questions; have workshops for students to learn things such as Microsoft office, Photoshop, and other programs. All services are included with student fees. They are located all around campus but there is a student desk in the Burruss building on

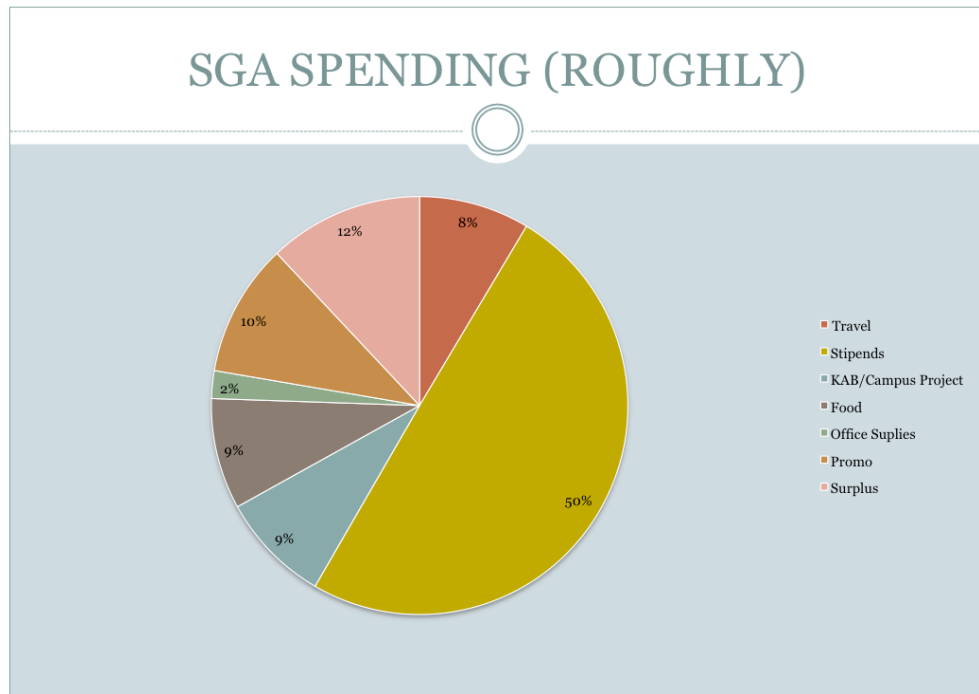
Kennesaw's campus along with a walk up desk. Walk up desk on the Marietta campus is located in the H building lower east side.

- c. Senator Forero- He understands that some majors have access to Microsoft on campus. Will all majors be able to get this?
 - i. Dale- UITS does not provide these; it is individual colleges that do so.

5. Officer Reports (2 min/ officer)

- a. Secretary Prater- Secretary Prater wanted to remind everyone to continue checking his or her emails. As you saw there were many emails that went out this summer with a lot of important details. We realize that many of you are having issues getting into the offices. He is working with advisor Harvill to get those numbers to work; you may have to bring your card back to card services. Office hours will begin in two weeks requiring two hours to be done each week.

- b. Treasurer Goodson-



The distribution/ allocation of SGA funds

How will YOU get paid?

- Meeting Attendance – 24%
 - 8 Meetings
 - ✦ 3% each
- Office Hours – 26%
 - 13 Weeks
 - ✦ 2% per week or 1% per hour
- Forums – 21%
 - 3 Forums per Senator
 - ✦ 7% per forum

The requirements for each officer to receive their stipend

How will YOU get paid

- Other – 29%
 - Officer Reports – 8 total at 1% each
 - Meeting with Administrator – 5%
 - Internal Committee Attendance (Determined by committee chair) – 5%
 - Owl Reach (Large SGA Forums, 5 total & everyone must attend 2) – 6%
 - Owl Reach (Meet the Presidents) – 5%
- Senators will receive 20% of tuition, based off of hours, if they meet the requirements above

These are the requirements for officers to receive their stipends

Requesting Money

1. Go to OwlLife
 2. Go to SGA
 3. Go to forms
 4. Select “SGA Money Request Form”
 5. Fill out form and be patient
- THIS DOES NOT MEAN YOU AUTOMATICALLY GET WHAT YOU ASKED FOR SO PLEASE DON'T ASSUME.

These are the steps for officers to request funds

- i. Senator S. Hall- Is there a specific time in advance you would like a request?
 1. Goodson- If you go to the forum, there are specifics to timing on the website. Please try your best to do so at least 1 week in advance.
- c. Director Kramschuster- Director Kramschuster has been working on a post-advisement survey supported by Dr. Ken Harmon, the new senior vice provost, and Dr. John Omachonu. She will be meeting with Jen Wells next week to create a format and create the questions for the survey. She met with Dr. Amy Buddie of CETL to find out more about undergraduate research. Kennesaw is trying to bring the (National Conference for Undergraduate Research) NCUR to campus and in order to do this; we need to increase campus participation to NCUR conferences. CETL is looking to send 75 students to Ashville this year with all expenses paid, so spread the word to your constituents about this opportunity if they are participating in undergraduate research. Director Kramschuster will be attending the first (Undergraduate Policy Curriculum Committee) UPCC meeting next week on Thursday and a priority registration meeting on September 2nd with Kim West, more updates at the next meeting on these

meetings. If anyone has any questions, please let Director Kramschuster know.

- d. Director Vadlamudi- Thank you to everyone who made it out to our SOAR Fairs this summer. We had TWENTY-FIVE of them in the blistering heat for the most part, so she can't express her gratitude. We had 450 people sign up. The SGA Website, Owllife, Twitter are complete. As well as a new Instagram. SGA now has live broadcasting. She's been in contact with UITS, Veronica Trammell and Jeremy Walts concerning getting SGA a live feed since we are so late at night. The broadcast is on KSU TV and we're on their streaming calendar. ksutv.kennesaw.edu. We are going to start using card readers at our forum. This allows us to see if our forums are pulling in a good number of people, and if not, how to improve it. "Tap your card and let's talk." This gives us information on what kind of students we are reaching. Then we can take our attendance information and get a department on campus to analyze our information. They can tell us what demographics we are missing and we can try to fill in the gaps, also lets us do a baseline survey. When they tap their card at the event, the card reader records their email id and we can later send an automatic email saying "hey, you were at this one event SGA hosted, did you like it? How would you change it? We can use their feedback to improve next year. Her committee will be working on the Feather Letter. First edition to be published in September. Will have sections on what SGA has done, what we are currently working on and what is to come. Our problem is that nobody knows what we've done. We will also have a senator of the month featured. The newsletter will be published online as well as be printed out and put around campus in the writing center, math labs, etc. As everybody knows, we will be participating in this year's homecoming competitions. This means we will need uniforms. She was going to design football jerseys for everyone. However, we need to consider that we might not want to spend student's fees on our personal fun homecoming uniforms. We might just want to take the small fee out of our stipends, but that is something we will discuss later. She will have a preliminary

design for the jerseys at the next meetings and any suggestions will be appreciated.

- e. Associate Vice President Roberts- Those who have not set up a one-on-one meeting with AVP Roberts need to speak with her right after the meeting. Forums are beginning shortly as well. All forum request forms will be on OwlLife. Each college is required to complete three forums. Ideally, these should be around the middle of the month. You must invite the faculty/staff representative associated with your constituency. Please copy AVP Roberts on all emails regarding these. All senators must also attend one forum per semester that is put on by another senator. Forums will be completed in September, October, and November. Days and times will be discussed in one-on-ones. All senators must also complete a post-forum write-up that is on OwlLife as well. These should include: Details on what Senators presented at the forum; Details on the concerns of the students at the forum and Details on things other topics not included. These must be submitted within 24 hours of the end of the forum.
 - i. Andrew- What about SGA polos?
 - 1. Roberts- Polos will be in before homecoming. We wanted to get them after all new senators are sworn in.
- f. Director Fernandez- Director Fernandez talked about his forum with Stephanie Araujo to reach out to students regarding the proposed “Smart” Cobb Community Transit Bus Route 10X to get their feedback. The forums took place on Wednesday, August 26th on the green and the Marietta forum will take place on Thursday, August 27th. He talked about the engaging with community leaders to convert the spurring KSU into a college town.
 - i. Senator Whipple- What time will the meeting be tomorrow on the Marietta campus?
 - 1. Fernandez- He believes around 2pm. Director Vadlamudi will post that.
- g. Director Brock- Director Brock is very excited for this year and all the events SGA is going to be taking part of this year. She’d like to thank

everyone who went to bazaar on the bricks! Our first event that will be mandatory is Meet the Presidents. This event will be on September 17th from 2pm to 4pm on the Marietta campus. Exact location is TBA. If you cannot come to this event because of work or class please email secretary with the necessary documentation. The Meet the Presidents for the Kennesaw campus will be in the spring. Everyone please check their email, secretary Prater has sent out an email that includes dates for owl reaches and homecoming activities, all details are in this email. We may be collaborating with KAB for homecoming tailgate and I am meeting with them to discuss this. If you have any questions regarding any of these events, come talk to me after the meeting!

- i. Senator Brown- when will outreaches be and where?
 1. Brock- There will be two outreaches on each campus and one at a football tailgate.
- h. Advisor Harvill- Drew's hours this year will be between both campuses. He will be on the Marietta campus most Wednesday's afternoons and all day Friday. His main office is on the Kennesaw campus so there will be a lot of time spent there. If you email him, he will try to make himself available to you no matter what. Thank you to all of our guests for coming in. Student Government is the voice that guarantees the best experience and education that you can.
- i. Associate Vice President Roberts- XXXXXXXXXX
 - i. Senator Benjamin- Can we shorten the name of Senator for Southern Polytechnic College of Engineering and Engineering Technology and can senators work together on forms?
 1. Yes, senators will be working together on forums.
 - ii. Desmond Hilson (editor of the Sting)- What will happen if the deadline for application passes and there are still open seats?
 1. Roberts- If we have open seats for colleges that need representation, then we will reach out to them accordingly. If x amount of people apply for a seat and someone comes

in, applying past deadline, they will not be accepted, as there was a deadline for everyone.

2. President Roberson- If there are open positions past deadline, we will most likely go straight to college deans and have them suggest someone from their college to serve on SGA.
- iii. Senator Hall- What are valid excuses for students who have missed one of the two mandatory meetings?
 1. They will speak about one on one with AVP Roberts to find out a reasonable solution.
- j. Vice President Delaney- VP Delaney is focusing mainly on the creation and completion of the Intern Program. This program was started to be the driving force behind creating a new process that will give students a way to truly learn about SGA, while receiving leadership training along the way, with the eventual goal being to create prime candidates for SGA elections. This is the first step in a long road to creating a new image for SGA and setting SGA on a path that has the goal in mind to become better than it has ever been in the past. Vice President Delaney has been working with the Center for Student Leadership by finalizing their aspect of the leadership training, into this program, that will hopefully give these Interns transferable skills and qualities that make a great SGA member. Vice President Delaney has set up a meeting with the CSL for this Friday, which will include multiple CSL staff and SGA members to hopefully complete the structure and curriculum for this program. Also, Vice President Delaney has finalized the list of Internal Committees, and the list of SGA members serving on their corresponding committees. If you have not been assigned an Internal Committee, contacted by a Director, or have not spoken with anybody about being on an Internal Committee, you must see Vice President Delaney before you leave this meeting. Further details about how Internal Committees will be organized and run will come in the future from Directors and corresponding SGA members. If anyone has any questions, please contact Vice President Delaney.

k. President Roberson- “Good evening and welcome to the first ever meeting of the consolidated Kennesaw State University. Student Government Association is the voice of the students. We are the link between students and faculty/staff. Student Government has a great working relationship with faculty/staff already, and we are always looking to improve our relationship with the students. The students are our primary concern in all business we conduct within our organization. Post-consolidation, we now serve two campuses, united as one Kennesaw State University. It is our duty to represent the needs of our constituents to the best of our ability, over our own self-interests. We have made the pledge, now lets spring into action. As you may or may not know, we have outgrown the Student Center on Kennesaw Campus. Before advocating on a bigger space/new student center, we want to work towards a short-term solution of renovating the cubicle space on the 3rd floor. We as SGA will have to vote on as soon as we have a final proposal. There is an ad-hoc committee formed to address these renovations that will make a final recommendation for SGA to vote on. This committee is planning for two town hall meetings, next week, on **September 1st and 2nd in Prillaman Hall both at 6pm** to get student feedback on what the students want to see happen to this space. It will start with a presentation about the history and development of the student center so far, and will end with a discussion about the current proposal on the table. We will begin working with administrators to start conversations about renovating and repurposing spaces in the Marietta Campus student center as well. If you have any questions about the town halls or anything related to Student Center renovations on either campus, please email President Roberson, or see him after the meeting. On September 1st-3rd there is going to be a Substantive Change visit. Representatives from the Office of Institutional Effectiveness, along with Dr. Kathy Swaig, Dean of Coles College of Business and Chair of the Visit, will attend meetings of colleges and shared governance bodies to discuss and answer questions about consolidation. The purpose of this visit by the Southern Association of

Colleges and Schools Commission on Colleges (SACSCOC) is for the newly merged institution to demonstrate its continued compliance on accreditation principles. In July, KSU Submitted a Substantive Change report that details how the University complies with key accreditation standards such as institutional effectiveness, educational programs, student services, financial and physical resources, and faculty credentials. Next month's visit is to make sure what we submitted is true. The visit will begin on Marietta Campus on the 1st and end on Kennesaw Campus on the 3rd. Committee members will meet with students, faculty, staff, and administrators to explore the impacts of consolidation per the substantive change report. If you have further questions about the Substantive change visit, please email President Roberson or see him after the meeting. This year in SGA, we want to build better lasting relationships with students on both campuses, to help us better work together as a university community. We are going to work to serve and support our student body and provide them with knowledge of resources to help them grow, succeed, and have the best KSU experience they could have. This year we want to normalize the culture of working for current and future KSU owls. I look forward to working with you all and let him know how he can better suit your needs as an officer in this organization.

6. Committee Reports (1 minute/ Committee Chair)

- a. VP Delaney- Internal committees are SGA's four internal committees, which are the four directors (See below). There are also other ad-hoc (optional) committees. Many senators have been put on more than one committee. If you do so, you must participate and follow through with all committees evenly. The committee chairs these semesters have been pre-picked. In the spring, this will be an opportunity for senators to step up and take on committee chair positions. Committees must meet at least once a month. Please set attainable goals for the committee. Also have a plan of action, set calendar of guidelines, a committee recorder (committee secretary). They must fill out the forum on owl life about committee recordings. Committee reports will be written by chairs and

sent to VP Delaney accordingly. There will also be a midterm and semester reports as over views. The chairs of the committees do NOT have votes in the committees unless it is for a tiebreaker. Senators, this applies to you as well if you take on a role in the future.

- b. Director Kramschuster (Academic Affairs)- Their big event is fuel for finals that is goodie bags for students during finals and midterms to give a morale booster to students. There will also be scantrons to pass out to students for free. Students have to buy scantrons in the bookstore. We bought 4,000 scantrons last year to give out.
- c. Director Vadlamudi (Communication)- They are making sure that the student body will know about everything being done in SGA. This is to allow the students to know that their SGA is working on for them.
- d. Director Fernandez (External Affairs)- Day at the capital will be planned as well as other days dedicated to KSU. We are planning on bringing SGA members to meet their state representatives. They will also sit in on town-hall meetings for Kennesaw and Marietta.
- e. Director Brock (Internal Affairs)- She makes sure that everything runs smooth for Owl Reach, Homecoming, Meet the Presidents, and other school functions.
- f. Financial Aide Committee (Senator Bouges)- This was born to help the students of KSU to know about how financial aid works and can help the students the most. This is to make sure there is accountability on the students and faculty so that students can learn and get the help they need. They will be working on bringing a financial aid office back to the Marietta campus.
- g. Room Design Committee (Secretary Prater)- There are two offices on the Kennesaw campus and one on the Marietta campus. We are looking into ways to redesign them to get the most use out of these spaces.
- h. Elections Committee (Director Kramschuster)- They will make the bylaws for elections and create elections voting and rules for candidates. If you have any intentions to run in the spring, you cannot be on the elections committee.

- i. Banquet Committee (Director Vadlamudi)- “There will be good food”
 - j. Governance Committee (Director Brock)– We are going to go over the bylaws and constitution for SGA. We will be working on making changes that SGA needs to have.
 - k. Stipend Committee (Treasurer Goodson)- They will review stipends to make sure there are no overviews or problems.
7. Open Forum (1 min per officer/guest) (5 min)
- a. Senator Powell-Harris- there is a long process for the Sports field for club sports and it’s use. They will be looking into solutions for the spring semester. He is working on getting an athletic council to get members of every team together to find out what is going on. For athletes, it is very difficult for them to get out because of their schedules.
 - b. Senator Garguilo- She has sent in letters to governor Deal to ask to make October a bully prevention month to make sure that the issue of bullying students is recognized and dealt with. She has spoken to a lot of departments about wheel chair access on campus, classroom and testing accommodation, and other needs. Departments need to properly let students know of the disabled student resources.
 - c. Desmond Hilson- Will minutes be on the website?
 - 1. Prater- Minutes will be up within 48 hours on the SGA website.
 - ii. Is the KSU SGA website being currently updated or is that still being worked on?
 - 1. Vadlamudi- All information is updated on the website except for new senators.
 - iii. The look of the Marietta campus should be looked into being cleaned up and be brought up to date as the Kennesaw campus. On the Marietta campus, it does not seem that the student center is not put towards student use as much as it should be (study, work, meeting spaces, etc.).
 - 1. President Roberson- It is at the top of Dr. Casey White’s (VP of Student Affairs) list to make sure that the Kennesaw

campus can reclaim the student resources and space as their own.

iv. Can there be an online form so that students can make requests and concerns about campuses?

1. Roberson- it can certainly be looked into.

v. Is there anything about student safety with the recent sexual violence on campus?

1. Roberson- He met with Chief of Police, Roger Stearns and Deputy Chief, Edward Stephens. They are patrolling much more often. There are police in both high traffic and low traffic areas. The police call boxes are checked regularly so that they can be sure they work for all emergencies. He asked about their concern for the sexual assaults and instances on campus. They are very aware of what is going on and taking it very seriously. At the same time, it is a good sign that students are reporting more often because there are so many incidents that go unreported. Every previous report has been acted upon.

d. Senator Ward- Take advantage of all campus resources. Please direct anyone who is an adult learner towards the adult learning center and tutoring centers. There will be a breakfast soon for her forum to find concerns of the students.

i. There is an adult learning center in the student center on the Marietta campus.

e. Senator S. Hall- Does Kennesaw have a plan about parking?

i. President Roberson will be meeting with auxiliary services to find out more and get to the bottom of parking. If there are other senators who would like to know more about parking from the committee/office, let himself or Senator Hutcherson know.

ii. Hilson- The sentinel has created an article about students who only elect to choose parking at their academic building as opposed to other parking decks across campus.

1. Senator Hall- That would be fine to park in another lot, but regardless of that, there simply is enough parking.
 - f. Senator K. Fernandez- She wants to know about the student center on campus. Her organization has been taken out of the student center. She wants to know about funds being distributed from SGA.
 - i. AVP Roberts- In the past, SGA at the Marietta campus served as the SABAC of SPSU, however, with the consolidation, organizations must go to SABAC instead of SGA to request such funds. SGA does not fund register student organizations (RSOs). RSOs are the only organizations that can request funds.
 - ii. President Roberson- Unlike the past SGA administration of the Southern Polytechnic State University, the SGA administration at Kennesaw State University does not allocate funds to other organizations.
 - g. Sebastian- Resident Assistant on the Marietta campus. There is an issue of having no sheltered bus stops on the Marietta campus. There is a place BOB stops at, that many students don't know about because there is no sign. Residence Life has also purchased vouchers for Life in Color to give out to their residents.
 - h. Senator Forero- Theta Chi has a banquet for all males to offer out scholarships. The application is live right now. The banquet is to show that Greek life supports student scholarships.
 - i. Senator Collier- Is SGA still going to Life in Color?
 - i. Director Brock- an email was sent out but we did not get enough feed back, so we will not be.
8. Announcements (1 min per officer/guest) (5 min)
- a. President Roberson- September 9th at Marietta's campus in Ball Room A in the student center at 8pm on the Marietta campus. There will be discussion about carpool.
 - b. Senator Powell-Harris- African American Male Initiative is to ensure the success of African American males at KSU. There will be a welcoming

session on September 2nd. If you have any African American males in your constituencies, let them know.

- c. Hilson- we have the Sting, which is the student Life Style magazine for both campuses. The newest issue came out today.
- d. Director Fernandez- the College Republicans are having an NRA on September 29th at 6:30, the location is TBD. Next Tuesday will be their formal recruitment meeting on the green at 2pm. September 9th at 7pm will be their first official meeting which will be posted on the website.
- e. Treasurer Goodson- has been in contact with the local chamber of commerce. We are working on creating a date for a social in buck head with start up companies.
- f. Secretary Prater- Please be sure you sign the sheet that has gone around so that AVP Roberts can be sure you were here if you filled out an application. If you are an officer and came in after 8:15pm please come see me after the meeting. Make sure that if you did not say here, please come see me. If your name is not taken down, you will not be marked as present, affecting your stipend.
- g. Senator Anaeki- Model Africa Union is doing recruitment now with a conference coming up. It is a team to model the African Union.
- h. Director Vadlamudi- Remember we are doing headshots after this meeting.
- i. AVP Roberts- if you had not had your one-on-one with her, set it up!

9. Adjournment

- a. Motion to adjourn by Senator Stewart
- b. Second by Senator Okere
- c. 1 opposed
- d. Rest in favor
- e. Motion Passes (9:31pm)